

## FAQs – Data Privacy

### How do we protect your data?

We take the protection of your data very seriously. The data and information provided will be treated with care and used only for internal purposes of the research project. The processing and evaluation of the questionnaires is pseudonymized. SSL encryption ensures a secure data connection between your browser and the server of our survey software. It is ensured that even when answering the questionnaire in paper form, it is not possible to trace who has submitted which questionnaire. Participation in the survey is, of course, voluntary. You also have the right to discontinue the survey and revoke your consent to participate at any time.

The transmitted data is stored in a database that is only accessible to administrators. All data will be stored on server capacities of the University of Wuppertal. The staff involved in the project will protect the contact and survey data in accordance with data protection requirements, in particular against misuse and unauthorised disclosure. Our technical and organisational security measures, with which we protect all data from access by unauthorised persons, are always kept up to date. Personal information is always transmitted in encrypted form.

You can find our extended privacy policy below. The privacy policy of the University of Wuppertal generally also applies: <https://www.uni-wuppertal.de/de/datenschutz/>

### Is survey data separated from contact data?

Yes, the survey data is processed separately from contact data (such as the email address), so that it cannot be traced back to your person.

### How long do we store your data?

We do not store your contact data any longer than needed for the respective processing purposes. If data is shared for research or innovation purposes, it is always pseudonymised and aggregated for larger groups of people. This pseudonymised data can also be used after the duration of the SDE 21/22 project.

By participating, you consent to the data processing to the extent described. The consent can be revoked at any time by contacting the SDE 21/22 research team.

## Privacy Policy

The Solar Decathlon Europe 21/22 is an international university competition for sustainable building and living in cities that will be held in Wuppertal in the summer of 2022 (Director: Dr. Daniel Lorberg, Bergische Universität Wuppertal).

The Mirke Neighbourhood Survey is part of the Urban Research project component of the Solar Decathlon Europe 21/22 (SDE 21/22) project. It is carried out by the Bergische Universität Wuppertal and in cooperation with the Wuppertal Institute and in collaboration with the City of Wuppertal. The Neighbourhood Survey focuses on the following questions: How does the coronavirus pandemic affect our ideas and expectations of future living, working and lifestyle patterns? How would we like to live in the Mirke Neighbourhood in the future? The aim is to identify levers for a sustainable and citizen-friendly neighbourhood of the future and to measure the impact of the SDE 21/22. In addition, new and changed demands on the personal living environment and the work sector related to the experiences made during the coronavirus pandemic will be surveyed.

In addition to this survey, the research project encompasses further voluntary surveys at several points in time.

## Procedure and Data

Within the scope of the surveys we collect

- personal socio-demographic information (gender, age, migration background)
- household-level information (residential context, number of persons, categorised net household income)
- occupational information (educational attainment, occupational status and work situation)
- family-related information (number of children)
- information on the coronavirus-related situation (information on working time and home office arrangements, professional changes)
- subjective assessments of everyday life and neighbourhood issues (e.g. coronavirus-related restrictions; changes in housing needs)
- log information: logged information (cookies) is collected to prevent the questionnaire from being answered more than once by the same participants.

The present survey is the first survey of the research project. After completion, an individual token will be created for you. Your answers and results will be stored under this personal token, so that no conclusions can be drawn about your person without knowledge of this token, which is only known to you. If you wish to take part in follow-up surveys, this individual code allows us to link your information from several surveys.

You were asked to provide your email address at the beginning of this survey. Your email address will only be used for the purpose of raffling off rewards in the scope of this survey as well as for sending further invitations for follow-up surveys and, if requested, updates on the survey results and project developments. Your email address will not be passed on to third parties and cannot be linked to the data in the questionnaire.

## **Compensation**

We will raffle vouchers for various cultural and leisure activities in the Mirke among all registered participants. As a thank-you, we will also give you the 'Meine-Mirke-Pass' [My Mirke Card] for the duration of your participation in the Neighbourhood Survey. This gives you a 50-cent discount on every drink in the Alte Glasfabrik - as often as you like! - plus three free drink vouchers and other offers from our local partners in the neighbourhood. Great benefits also await you at the SDE 21/22 main event from 10 to 26 June 2022. The vouchers are available in limited numbers. Therefore, there is no basic legal claim to a prize in the raffle described.

## **Conditions of participation**

- The study is looking for people who are at least 16 years old and live in the Mirke Neighbourhood.
- The information contained in this privacy statement applies to all persons concerned, i.e. to all survey participants.
- All survey participants agree to the information described in this privacy statement.

## **Handling of data in the research project (Data protection)**

- The Bergische Universität Wuppertal operates in accordance with the provisions of the General Data Protection Regulation (GDPR; in German: DS-GVO), the Data Protection Act of the State of North Rhine-Westphalia (DSG NRW) and all associated regulations. All information provided by you will be treated as strictly confidential.
- We require your consent for the collection, processing and storage of all data.
- The data collected will be treated with strict confidentiality. All persons employed in the project are bound by the obligation of secrecy and are obliged in writing to comply with the data protection regulations. The data will only be used for scientific purposes and will not be passed on to unauthorised third parties.
- Each data record of the survey participants is labelled and stored with the help of a code created by the participants themselves, which only the survey participants themselves can reconstruct. The code consists of letters and numbers that have no relation to your name or email address. The data is thus pseudonymised and without knowledge of the code no conclusions about your person can be made.
- The data is encrypted and stored on password-protected data carriers. They are used exclusively for research purposes.
- After collection, the data is stored anonymously, evaluated and stored for at least 10 years after the end of the study. Only the project managers have access to the original data and are subject to confidentiality according to §203 StGB.
- The analysis is carried out exclusively at the group level and does not allow any conclusions to be drawn about individuals. Results of the surveys are only communicated pseudonymously.
- This study is free of commercial interests.
- The fully pseudonymised data will be anonymised via removal of the code and handed over to a professional data archive for further use for research purposes after completion of the present project.

## **Voluntariness and withdrawal options**

- You have the right to withdraw your consent under data protection law at any time until the end of the project's data collection (31.12.2022). The withdrawal of consent does not affect the lawfulness of the processing carried out on the basis of the consent until the withdrawal. Please send your withdrawal of consent to the research team (quartiersbefragung@uni-wuppertal.de). You will not experience any disadvantages as a result of the withdrawal.
- If you have provided your email address and would like to be removed from our email distribution list for follow-up surveys, please send an email to the research team (quartiersbefragung@uni-wuppertal.de) with the subject "Please remove from distribution list". For this purpose, please make sure to use the email address you registered with us.
- You can request information about the data we have stored about you at any time. You can request that this data be corrected or deleted at any time. In this case, we will delete the data immediately and completely. If you also subsequently decide not to participate, all data will be deleted completely. For this purpose, please contact the research team by e-mail (quartiersbefragung@uni-wuppertal.de) with the subject "Cancel my participation".
- If you decide not to participate, or to withdraw or restrict your consent, this will not result in any disadvantages for you.

If you believe that the Bergische Universität Wuppertal has not complied with data protection regulations when processing your personal data, you can lodge a complaint with the supervisory authority at the State Commissioner for Data Protection and Freedom of Information in accordance with Art. 77 DS-GVO, § 29 DSG NRW, who will examine your complaint.

## **Contact details of the person responsible**

The scientific and data protection responsibility for the project lies with

Dr Daniel Lorberg, LL.M., M.A.  
Project Director and Director for Economics & Social Sciences

Solar Decathlon Europe 21/22  
School of Architecture and Civil Engineering

University of Wuppertal  
Pauluskirchstrasse 7, HA 16  
42285 Wuppertal

### **Your consent to this privacy policy**

- If you decide to participate, you agree to the information on the process, data collection and data handling outlined in this privacy policy. In addition, you confirm the following points:
- I have been informed in writing about this survey and its procedure.
- I am at least 16 years old.
- I have read and understood all information.
- I have had sufficient time to make my decision.
- I am taking part in this survey voluntarily.
- I can end my participation prematurely at any time and without giving any reason. To do so, I simply close the browser or click on 'Exit and clear survey' in the menu bar.
- I can withdraw my consent to participate and request the deletion of my data until 31.12.2022 (end of the project's data collection).
- I agree to my answers and assessments to the questions asked being stored on a computer in a password-protected and pseudonymised form. They will only be evaluated and used in the context of scientific studies.
- If you have any questions, you can contact the research team ([quartiersbefragung@uni-wuppertal.de](mailto:quartiersbefragung@uni-wuppertal.de)) at any time.